



Notice re Data Protection Obligations of Thurles Golf Club

19th September 2018

Dear Member,

Your Club Membership and Data Protection

The Club is subject to the Data Protection Acts 1988 and 2003, as amended, and to meet our obligations under the legislation we wish to explain to you how we use information by you to the Club (including on your application, subscription forms or competition entry forms) from time to time.

The data protection legislation is administered by the Data Protection Commissioner and the website at www.dataprotection.ie offers useful guidelines on the legislation.

There are “Eight Rules of Data Protection”. As a Club, we are required to:

1. Obtain and process information fairly
2. Keep it only for one or more specified and lawful purposes
3. Process it only in ways compatible with the purposes for which it was given to you initially
4. Keep it safe and secure
5. Keep it accurate and up-to-date
6. Ensure that it is adequate, relevant and not excessive
7. Retain it for no longer than is necessary for the specified purpose or purposes
8. Give a copy of his/her personal data to a member, on request

We use information that you provide to us, or that we receive from other Clubs, to administer the Club, to provide you with the services that you receive at the Club, to provide you with any other products supplied to you by the Club at your request, for the purposes of performing the Club’s obligations to you, for the purposes set out in this notice and for administration, risk assessment, health and safety.

Your data is recorded by the Club electronically, kept and processed on computer and in some cases manual form. We disclose data regarding your handicap to the Club Professionals and Club Team Managers, to the GUI Golfnet System for the purposes set down in the CONGU Unified Handicap System, Genesys (our Handicap Software Provider) and to other service providers to the Club for these purposes. In turn, all these entities have separate Data Protection Policies and Obligations. Through this notice we let you know what we do with the information you provide and if you have any concerns in that regards you should advise the Club Data Protection Officer – Ashling Moroney.

Queries on breaches will be brought by the Club Data Protection Officers to the Honorary Secretary who will brief the Governing Body as appropriate.

You agree to keep the Club informed of any changes to the personal data that you provide to the Club. You are entitled to write to the Club Data Protection Officers to request a copy of your personal data which the Club holds. Should inaccuracies exist in your personal data held by the Club, you are entitled to ask the Club to amend or erase it.

CCTV

The Club operates a CCTV security system to protect the interest of members, visitors and the Club against criminal activity and it is only used for this purpose. There are notices to this effect around the Club. There is no CCTV in the Locker Rooms or toilet areas. The system will not be used to monitor the work patterns of the Golf Club's employees. Access to this footage is strictly prohibited except on written request from a member of an Garda Síochána or on foot of a court order. All such requests to access of footage must be made to the Honorary Secretary.

GUI/ILGU

The Club is affiliated with the Golfing Union of Ireland (GUI) and the Irish Ladies Golf Union (ILGU). The GUI and ILGU operate and maintain the details of the handicap of members on the www.golfnet.ie system and for this purpose allocated each individual member of the Club a unique personal identifier number. The system has been designed by GUI/ILGU to provide members of Clubs affiliated to GUI/ILGU, including Thurles Golf Club, with enhanced membership services free of charge.

The purposes for which GUI/ILGU may use the data are as follows:

1. GUI/ILGU may use your details to communicate directly with the people who play the sport in Ireland, to provide them with information and other benefits to their membership, and

2. The provision of a handicap system for all individual members of affiliated Clubs and the wider golf community through the introduction of the Club Membership Number.

You agree that the Club and other GUI/ILGU affiliated Clubs at which you may play in competition may provide your name, gender, card number and your results history to the GUI/ILGU for the purposes of operating the handicap database system.

The Club agrees to keep your data on the system securely and to only use it for the purposes set out in this notice. Except where required by law to do so, the Club will never provide your personal data to any third party except to your Club or to a competition organiser for the purposes of confirming your details where you enter into a competition using your name and/or GUI/ILGU number.

Unless you specifically request the Club Data Protection Officer to do otherwise, the Club Office will provide your telephone number to other members only for the purposes of arranging matches, changing playing times etc. Your address will not be provided directly to other members without your agreement. The Club Data Protection Officer will first contact you should a request be made.

Your handicap details are displayed in the Clubhouse in the locked cabinet in the hallway (men) and locker room (ladies) as per CONGU Rules.

Under the Data Protection Acts 1988 and 2003, as amended, you are entitled to write to the Golfing Union of Ireland or Irish Ladies Golf Union at their addresses to request a copy of your personal data which GUI/ILGU Golfnet holds. Similarly with BRS which operates the Clubs online booking system, you are entitled to write to them at their address to request a copy of your personal data. Should inaccuracies exist in your personal data held by GUI/ILGU or BRS, you are entitled to request that they amend or erase it.

General Consent as Parent or Guardian

Where you have provided information about another person (e.g. a junior member), you confirm that they have appointed you to act for them or that you are legally entitled to act for them, to consent to the processing of their personal data, including sensitive data, and to receive on their behalf, any data protection notices from the Club.

Any queries about this notice should be addressed to the Club Data Protection Officer by emailing office@thurlesgolfclub.com or by post to Club Data Protection Officer, Thurles Golf Club, Turtulla, Thurles, Co. Tipperary, E41 NX93

***Governing Body
19th September 2018***